

MATTHAT BHATTI

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SUMMARY

Driven and detail-oriented professional with strong analytical and problem-solving skills, grounded in a robust foundation of computer science and theological studies. Skilled in programming, software development, data analysis, and critical thinking, complemented by excellent communication, ethical reasoning, and cultural awareness. Adept at managing complex projects, collaborating across diverse teams, and applying innovative solutions to meet organizational goals. Committed to continuous growth and equipped with a versatile skill set for both technical and leadership roles

WORK EXPERIENCE

Call Agent , Waada

Oct 2023 - March 2024

- Delivered professional customer service through inbound and outbound calls, effectively resolving inquiries and complaints.
- Maintained a positive attitude and strong communication skills to ensure customer satisfaction.
- Recognized for teamwork, professionalism, and excellent problem-solving abilities.

Project Manager, Founder

Mar 2021 - Dec 2022

- Managed project timelines, reducing delivery times by 30%.
- Spearheaded the adoption of cutting-edge engineering software, improving project accuracy by 15%.
- Collaborated with cross-functional teams, enhancing project success rates by 10%.
- Coordinated project tasks, ensuring adherence to engineering standards and regulations.

Teacher, Home tution (IX, X, XI, XII)

Feb 2021 - Jan 2025

- Provided personalized home tuition in [subjects/grades] with proven improvement in student performance.
- Designed tailored lessons and guided students in exam preparation.
- Built strong communication with parents to track academic progress.

EDUCATION

Bachelor of Theology

Oct 2023 - Dec 2026

Central Baptist Church, CBBI

- Studied Biblical studies, theology, and pastoral ministry
- Gained experience in teaching, counseling, and community leadership

Bachelor of Science in Computer Science

Mar 2024 - Aug 2027

Iqra University, Main Campus

- Specialized in software development, algorithms, and databases
- Completed projects in web development, data structures, and machine learning
- Gained strong foundation in Java, Python, and SQL

ADDITIONAL INFORMATION

- Technical Skills:** Web Design, Data Structures & Algorithms, Problem Solving, Programming Languages, MySQL, Canva, Figma, etc
- Languages:** English, Urdu, Punjabi
- Certifications:** AI for Beginners, Data Science & Analytics, Azure: Create a REST API using NodeJS Serverless Functions, 36+ online courses
- Awards/Activities:** Received the "Talented Teen" Award for outstanding contributions to project innovation from Army Public Colage, Musician